



feednmkids.com



PO Box 91406
Albuquerque, NM 87199
T | 505.252.4341
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Dear Church Partner and Friend,

Thank you so much for your interest in Feed New Mexico Kids. Your willingness to lead your church in this effort will bless the needy children in New Mexico. It is our hope that through your participation, all involved will also be blessed.

We want to assist you in organizing and implementing this new endeavor. The following steps will help you with the processes and protocols necessary for working with your church and Albuquerque Public Schools.

1. EQUIPMENT & PLACEMENT

Large plastic laundry-size bins with wheels should be placed in the lobby or entryway for food collection. "Feed New Mexico Kids" signage should be clearly visible along with a printed list of appropriate foods to donate.

Also needed: See-through plastic bins for after-collection sorting. (See Number 4)

2. SET A LAUNCH DATE

3. ANNOUNCE AND EDUCATE THE FELLOWSHIP

At this time, the pastor or representative explains to the congregation the goal and purpose of supporting Feed New Mexico Kids. Information about childhood hunger and the impact of gaps in regular meals for our New Mexico kids will help educate and motivate people to participate. Some common facts will help illustrate the need:

- 1.) A hungry child is twice as likely to need to repeat a grade.
- 2.) A hungry child is three times more likely to be suspended.
- 3.) A hungry teen is five times more likely to commit suicide.

This is a good time to describe the specific kind of packaging and foods desired.

- 1.) Single-serve, easy-to-open cans or packages that don't require a can opener, cooking or heating.
- 2.) Protein items such as beef ravioli, mac and cheese, trail mix, and ramen noodles are especially needed.

Announce the launch date at this time, and,

- Ask for volunteers to assist **on** the Launch Day.
- Ask for volunteers to help **after** the Launch Day with packaging and delivering. (See item #6 for more information.)
- Have someone visibly stationed with a sign-up sheet.



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P.S. Please let us know in advance if you would like us to join you for your launch. We will be happy to lend support and answer any questions you might have. (contact information at bottom of page)

4.) THE LAUNCH DAY (or WEEKEND)

The collection process:

- On the launch weekend, have volunteers at the bins to welcome and encourage those donating. If possible, set up a small table with examples of desired foods and sample snack packs.

When the event is over:

- The volunteers will begin to sort the food by category and place them in see-through plastic bins for storage.
- Check expiration dates so that a "first in, first out" practice is established.
- Know that the food will probably come in uneven amounts, so there will likely be more granola bars than ravioli for example.

5.) SORTING, PACKING AND DELIVERY DAY

On a determined day, volunteers will pack the actual snack packs following the methods described by the leader. Inevitably, some "family food" that doesn't fit the set parameters will be donated. Volunteers may query schools to see if they have need of those items as well.

- Track number of snack packs and weight of food delivered.
- Deliver to the designated schools in the proper amounts.

NOTE:

Different volunteers may perform certain tasks, or the same volunteers from start to finish depending on snack pack volume and number of schools served.

6.) UPDATES FROM THE PULPIT

The pastor or representative for Feed NM Kids should share the good news of the impact on the families and children benefitting from their efforts. Encouragement inspires the decision to make donating a regular part of "giving."

APS RULES AND REGULATIONS FOR BEING ON SCHOOL CAMPUS

Volunteers must agree to not evangelize while on school grounds. We want to feed children in their time of need and *demonstrate* the love of Christ. Our goal is to build a relationship with the school while being respectful of their rules. (See APS rules/regulations form.)

- Never use a child-recipient's name.
- Only use the school name with permission of the principal.



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We track food totals and snack pack totals quarterly in order to keep the public, school officials, participating churches and businesses informed of the progress.

For more information, please contact our office, at 505-338-3665 or email us at Info@FeedNMKids.com.

***"I tell you the truth, when you did to one of the least of these,
my brothers and sisters, you were doing it to me."
Matthew 25:40***

Thank you for joining us in the effort to end childhood hunger in New Mexico!

Sincerely,

A handwritten signature in black ink that reads "Tolly Glade". The signature is fluid and cursive.

Executive Director, Feed New Mexico Kids



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Snack Pack Content List

- 1 Gallon size Zip lock bag
- 1 spoon
- 1 napkin
- 1 can beef ravioli (with a flip top lid)
- 1 individual size cup mac and cheese
- 1 pudding cup
- 1 fruit squeeze
- 1 package top ramen
- 1 cereal bar
- 1 protein bar
- 1 package peanut butter or cheese cracker
- 1 oatmeal packet
- 2 fruit snacks packages
- 1 package of nuts
- 1 package of trail mix



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APS Rules/Regulations

- Volunteers must check in at the front desk when arriving at designated school for snack pack deliveries.
- Volunteers are not to use student restrooms. Please ask the front desk for the adult restroom if needed.
- Volunteers are not to place any literature in snack pack bags (i.e. tracts, handwritten notes, etc.)
- Volunteers must agree to not evangelize while on school grounds. The goal is to feed children in their time of need, demonstrate the love of Christ and build a relationship with the school. This is non-negotiable with the school districts.

While encouraging volunteer participation, we must also consider the safety of every child in the district by requiring a background check from volunteers prior to any volunteer activity at any school.

All volunteers must visit <https://www.aps.edu/community/volunteer-with-aps> to complete the required APS application and background clearance information. The cost for background check is \$12. If you are not able to make this fee, please contact Feed NM Kids at Info@FeedNMkids.com for assistance.

The background check will be conducted based on information obtained within the online application and takes 5 to 7 business days to process. Clearance decisions may take longer for those in which any instance is revealed on the background check.

I _____ agree to have snack packs delivery drivers complete a background check prior to engaging on school campuses.

I _____ agree to abide by APS and Feed NM Kids parameters.